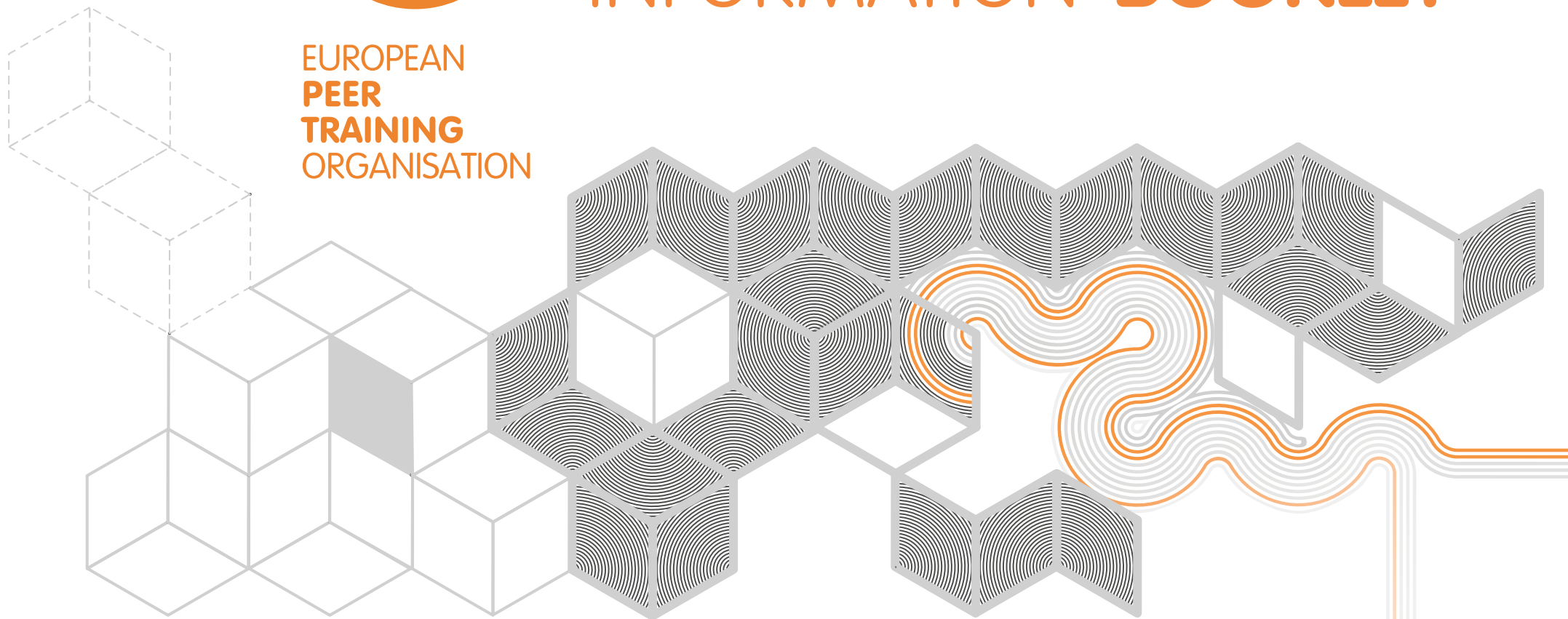


Version  
2018



# Membership INFORMATION BOOKLET

EUROPEAN  
PEER  
TRAINING  
ORGANISATION



**Together we are stronger**  
Become an **EPTO** member!



Erasmus+

You are interested in  
creating a **BIGGER VOICE**  
for **YOUTH WORK**  
and **PEER EDUCATION**  
on a **EUROPEAN LEVEL?**

**JOIN THE EPTO MEMBERSHIP**  
A EUROPEAN NETWORK FOR PEER EDUCATION.

*Together, let's create an **INCLUSIVE SOCIETY**  
for young people to embrace their differences  
and realise their unique potential.*

## INDEX

<b>WHY BECOME A MEMBER?</b>	p. 3
<b>SERVICES</b> - EPTO WILL	
<b>COMMITMENTS</b> - MEMBERS WILL:	
<b>HOW TO BECOME A MEMBER?</b>	p. 4
<b>PROCESS AND TIMELINE</b>	
<b>THE EPTO GOVERNANCE STRUCTURE</b>	p. 5
<b>GENERAL ASSEMBLY</b>	
<b>EPTO BOARD</b>	
<b>ADVISORY BODY</b>	
<b>ANNUAL EPTO MEMBERSHIP FEE</b>	p. 6
<b>INFO &amp; CONTACT</b>	p. 6

# WHY BECOME A MEMBER?

## SERVICES - EPTO will:



Organise an **ANNUAL EVENT** for its member organisations in order to regularly meet, assess their needs and capacities, and support them with tailor-made services.



Organise the **EXCHANGE** of practice, methods and resources in the field of peer education.



Provide knowledge **RESOURCES** on pedagogy, project management and fundraising.



Care for the **IDENTITY**, credibility and visibility of the organisation, internally and externally.



**TRAIN** and **COACH** "catalysts for peer education" through peer training programmes tackling various issues :

- ◇ Diversity & anti-discrimination<sup>1</sup>
- ◇ Religious diversity & anti-discrimination<sup>2</sup>
- ◇ Gender based discrimination & homophobia<sup>3</sup>
- ◇ Learning to learn<sup>4</sup>

Provide **CAPACITY BUILDING** activities on how to implement quality peer education structure and projects

1. Based on the ADL A WORLD OF DIFFERENCE® Institute and on the Learning for Well-Being framework developed by the Learning for Well-Being Foundation

2. Based on the ADL A WORLD OF DIFFERENCE® Institute and on the award-winning Belieforama™ programme of CEJ-A Jewish Contribution to an Inclusive Europe

3. Based on the ADL A WORLD OF DIFFERENCE® Institute

4. Based on the Learning for Well-Being framework developed by the Learning for Well-Being Foundation. Process for learning to live a meaningful and healthy life, fully accessing one's own resources of knowing, doing and being, and living in harmony with the world around us.

Becoming an **EPTO member** means that both parties will have certain **BENEFITS** and **RESPONSIBILITIES**. Underneath you will find the summary of what you can expect from EPTO and what EPTO expects from you as members.



Provide a frame for mutual **SUPPORT** between member organisations and involved individuals.



Facilitate **PROJECT DEVELOPMENT** through networking within EPTO.



Provide ongoing opportunities for (further) **PROFESSIONAL DEVELOPMENT** of its members in the training field.



**COORDINATE** the development of programmes and pedagogical methods.



Provide **VISIBILITY** of local activities through social medias, EPTO website and newsletter.

**Not all of the above listed services are exclusively for members, however members will have privileged access at all times.**

## COMMITMENTS - Members will:

Fulfil the purpose of EPTO and meet the membership criteria (see next page).



Contribute to peer learning in their local context.



Pay an annual membership fee according to their country living standards. See page 6.



Participate in governance structure such as sending a representative to the General Assembly and proposing candidates to the Board.



Participate in and co-organise events, meaning being partners.



Assign a contact person to the European office in order to guarantee an efficient communication.



Report about activities when using methods and programmes provided by EPTO and its partners.



Comply with the quality assurance criteria, which essentially sets as condition that workshops / trainings will only be delivered by people that are accordingly certified EPTO trainers in one of the pedagogical programmes.



Acknowledge the EPTO membership on publications related to peer training.



# HOW TO BECOME A MEMBER?

## MEMBERSHIP CRITERIA - Who is eligible:

### 1. Organisations (registered or informal)

Organisations that want to apply should:

- ◇ Be active in the field of youth
  - ◇ Focus on peer education, social inclusion and/or lifelong learning
- Above mentioned criteria will be elaborated in the membership application form*
- ◇ Subscribe to EPTO's purpose

***Subscription will happen by signing the membership agreement.***

***Acknowledgement should happen by using/placing the EPTO logo on the organisation's website.***

### 2. Individuals

Individuals who want to apply should:

- ◇ Being involved in youth-seving activities/network.
- Since youth is defined by the European Commission until the age of 35, people over 35 can't be official EPTO members, however they can be part of the Advisory Body (see p.5).*
- ◇ Focus on peer education, social inclusion and/or lifelong learning
  - ◇ Have followed at least one Train-The-Trainer course held in cooperation with EPTO
- Above mentioned criteria will be elaborated in the membership application form.*
- ◇ Subscribe to EPTO's purpose

***Subscription will happen by signing the membership agreement.***

## PROCESS AND TIMELINE



### Apply online

Apply here: [goo.gl/forms/Da6XAgllYtgoprnA2](https://goo.gl/forms/Da6XAgllYtgoprnA2).  
Please, use English to fill in the form.



### Receive an answer

You will receive an answer from the office together with an invoice and the membership agreement to be signed and sent back to us.



### Payment & registration

Proceed with the payment of your membership fee.  
After we received your payment, you will get your copy of the signed agreement together with the additional membership information.



### YOU ARE A MEMBER NOW!

We are proud to welcome you as an official EPTO member with all its benefits!  
Your membership will be running for the 2018 year, until March 2019.



# THE EPTO GOVERNANCE STRUCTURE

The EPTO governance structure is the organisational structure that defines the decision making process. It consists of a **General Assembly, the Board and an Advisory Body** and is legally defined in EPTO's statutes as an organisation.

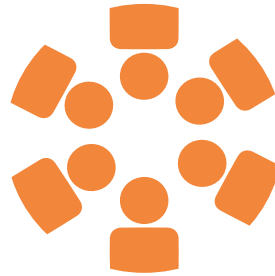
## General Assembly

The General Assembly consists of representatives of member organisations and individual members, and meets at least once a year (mostly in connection with the annual Event for members or another big event).

The General Assembly elects the Board, assigns 50% of the members of the Advisory Body and adopts the financial report of the last year and the 2-years strategic and financial plan.

***Each member organisation designates one representative which holds voting power in the General Assembly and can propose a candidate to the Board who is a certified EPTO peer trainer (through EPTO certification).***

***Individual members have no voting power but can participate in all EPTO activities and can be candidates to the Board if supported by at least one member organisation.***



## EPTO Board

The Board manages the daily business with the support of the EPTO office, proposes a strategic and financial plan to the General Assembly and the Advisory Body every 2 years, and is in charge of implementing the adopted plans. The Board also represents EPTO to other organisations, institutions and the general public.

The Board consists of 6 members, 4 Board members will be elected by the General Assembly for a term of two years. The 4 Board members elected by the General Assembly are between 18 and 35 years old and can become Board members if they are certified EPTO peer trainers.

Every member organisation can propose one representative for the Board elections to the General Assembly. Individual members can run for Board elections, if they are supported by at least one member organisation.

**In 2018,  
the General  
Assembly will  
elect the next  
EPTO Board  
for 2019-2020**

## Advisory Body

The Advisory Body is composed of 4-10 members of the organisation. Former Board members, CEJI<sup>1</sup> representatives, EPTO friends and other people co-opted by the Board can be assigned to the Advisory Body. 50% of the members of the Advisory Body are assigned by the EPTO General Assembly, 50% of the members of the Advisory Body are assigned by CEJI.

The Advisory Body has an advisory role. The Board can consult the Advisory Body mainly to guarantee continuity in the organisational management. Additionally, the Advisory Body has the role to ensure that the vision and purpose, as defined in the statutes, are respected. For this, the Advisory Body has to agree to any changes of these articles of the statutes and the 2-years strategic plan. The Advisory Body also keeps up the historical link with CEJI.

***Individual people over 35 can't be official EPTO members, however they can be part of the Advisory Body***

1. CEJI- A Jewish Contribution to an inclusive Europe is the former mother organization of EPTO and holds the rights for the AWOD Programme in Europe. Since EPTO moved from being CEJI's youth formation to becoming an independent organization, CEJI has an advisory function.





# ANNUAL EPTO MEMBERSHIP FEE

To calculate this fee, we use an alternative currency system to give equal access to people with different living standards. Please find the equivalency table below.

150 ECO for organisations = amount 2017 in Euro\* // 25 ECO for individuals = amount 2017 in Euro\*

Country	Organisations	Individuals
Albania	75 €	12 €
Andorra	170 €	28 €
Armenia	75 €	12 €
Austria	157 €	26 €
Azerbaijan	75 €	12 €
Belgium	150 €	25 €
Bosnia and Herzegovina	75 €	12 €
Bulgaria	95 €	16 €
Croatia	123 €	20 €
Cyprus	150 €	25 €
Czech Republic	123 €	20 €
Denmark	198 €	33 €
Estonia	116 €	19 €
Finland	170 €	28 €
France	157 €	26 €
Georgia	75 €	12 €
Germany	150 €	25 €
Greece	136 €	23 €
Hungary	123 €	20 €
Iceland	184 €	31 €
Ireland	170 €	28 €
Italy	157 €	26 €
Latvia	109 €	18 €

Country	Organisations	Individuals
Liechtenstein	164 €	27 €
Lithuania	109 €	18 €
Luxembourg	150 €	25 €
Malta	150 €	25 €
Republic of Moldova	75 €	12 €
Monaco	170 €	28 €
Montenegro	75 €	12 €
Netherlands	150 €	25 €
Norway	184 €	31 €
Poland	116 €	19 €
Portugal	136 €	23 €
Romania	82 €	14 €
Russian Federation	75 €	12 €
San Marino	157 €	26 €
Serbia	75 €	12 €
Slovak Republic	130 €	22 €
Slovenia	116 €	19 €
Spain	143 €	24 €
Sweden	157 €	26 €
Switzerland	218 €	36 €
Republic of Macedonia	82 €	14 €
Turkey	109 €	18 €
Ukraine	75 €	12 €
United Kingdom	191 €	32 €

\*These amounts are calculated assuming Belgium 150 ECO = €150 inspired by "Erasmus + Programme Guide 2016" - volunteer's individual support per month of voluntary service abroad.

## EPTO MEMBER ORGANISATIONS IN 2017

<b>4motion</b>	Luxembourg
<b>AMO Reliance</b>	Belgium
<b>APPR</b>	Romania
<b>Associação Par</b>	Portugal
<b>Associazione Attiva-Mente</b>	Italy
<b>Confédération parascolaire</b>	Belgium
<b>CPSD</b>	Albania
<b>Dev Aid</b>	Albania
<b>Dunare.EDU</b>	Romania
<b>Ekumbasi</b>	Belgium
<b>FDYS</b>	Ireland
<b>Fórum Társulat</b>	Hungary
<b>FYCA</b>	Armenia
<b>Garīgās Izglīības Centrs</b>	Latvia
<b>Humanitas</b>	Slovenia
<b>IIS Mariano Fortuny</b>	Italy
<b>Island Panorama</b>	Iceland
<b>LECS</b>	Romania
<b>Ofensiva Tinerilor</b>	Romania
<b>Organizatia Tinerilor cu Initiativa</b>	Romania
<b>ISCPT</b>	Romania
<b>Volunteers centre Skopje</b>	Macedonia
<b>Zavod Voluntariat</b>	Slovenia

For more information,  
please contact us:  
[membership@epto.org](mailto:membership@epto.org)

Your country is missing ? Please, contact us.